

Amended 12/11/19.

Attendance: Mason Skeffington, Daisy Barragan, Christy Bowman-White, Maria Herman, Pam Chin, Tiffany Koyama, Jen Seminara, Bao Ng, Joy Raymond, Gina Englund, Katie Childs, Emily King, Bill Eisele, Sarah Igawa, Jenn Gosma, Nikki Beall.

Meeting start time: 6:35pm

### General Meeting

1. Principal Update / 校长更新 / Noticias de la directora / Cập nhật từ hiệu trưởng – Christy Bowman-White
  - a. Administration team shared their progress with PBIS (Positive Behavioral Intervention and Supports):
    - i. Working with [Sound Discipline](#) on addressing behavior/discipline with the following action plan.
      1. Example: in each class a challenge is identified and a charter is created to address it; each class then has a charter; even administration creates a charter.
      2. Looking at the data: learned that high number of behavior issues occur at recess so the following action plan was created:
        - a. Each teacher will review The Maple Way with their classrooms.
        - b. Classes assigned certain recess games and tasked to come up with tips and rules of the games.
        - c. Students make posters and the following day the student council review the posters and combine ideas to create art display resulting in one poster per game (soccer, kickball, etc).
        - d. Also, incorporating adult coaching on the playground to support and direct students; a tool for adult support is a great tetherball video created by one of Ms. Ventura's former student teacher.
        - e. The plan culminates with the next Maple assembly's topic of SAFETY; a calendar of this action plan circulated during the meeting.
2. PTSA President Update / 总裁更新 / Actualización del presidente / Cập nhật chủ tịch – Joy Raymond

- a. MASE (Maple Afterschool Enrichment)
    - i. 180 slots for Winter.
    - ii. Last session - 95 slots.
    - iii. Data entry volunteer: parent Lori Heniff. Thank you, Lori!
    - iv. ASK: volunteer for coding class Thursday and Friday to check in/greet students. Please email [mapleptsa@gmail.com](mailto:mapleptsa@gmail.com) if interested.
    - v. Translated forms not yet available.
      - 1. Discussion followed on how to incorporate translation in MASE flyers – improved process, distribution, etc.
        - a. Noted: final draft ready earlier, allowing 5 days for translation and another 5 for printing; Bill Eisele to start Spring planning in January; Agnes Gomez email final directly to Pam Chin for handoff to the translators; printed and delivered at the same time.
      - 2. For Winter session:
        - a. Pam Chin to format the name/info section on the bottom of the translated forms and will get to teachers by Friday.
        - b. Sarah Igawa can distribute forms Friday in mailboxes.
        - c. Forms are due 12/20, the following Friday/the last day before winter break.
3. Events / 活动 / Eventos / Hoạt động – Joy Raymond
  - a. Trivia night
    - i. Rescheduled for Thursday, 1/23.
    - ii. Same venue: The Stables in Georgetown.
4. Fundraising / 筹集 / Recaudación de fondos / Báo cáo gây quỹ - Jenn Gosma
  - a. Fall Into Giving Campaign earned over \$23K, due to \$13K match from the Gates Foundation, per treasurer Jen Seminara.
  - b. Next fundraiser/community event is Trivia Night.
5. Treasurer Report / 会计报告 / Noticias del tesorero / Báo cáo thủ quỹ - Jen Seminara
  - a. Approved: vote designating Tiffany Koyama co-signer on Maple PTSA accounts/checks.
6. Membership / 会友 / la afiliación / số hội viên – Pam Chin

1. Current membership: 272 email contacts; 127 WeChat users; 26 WhatsApp users.
  2. Still in process is best way to reach families with the Newsletter; Email vs print? Small survey at Multicultural Potluck indicated email preferred.
7. FEAT Family Engagement Team/ 学校和家庭伙伴关系/Equipo de Compromiso con Familias/nhóm để hỗ trợ sự tham gia của gia đình – Daisy Barragan
- a. Most recent meeting had its 1<sup>st</sup> Chinese speaking parent.
  - b. RET parents now organizing African American Night
  - c. 2 literacy events to come:
    - i. On 1/28 a targeted group of students (not meeting grade level goals) are invited.
    - ii. On 5/28 the whole school invited, encouraging parent involvement and participation; contact Daisy Barragan DaBarragan@seattleschools.org with questions or if interested.
  - d. Another possible engagement event: Market Night, which parent Bao Ng is looking into as it involves selling food on campus; more to come...
  - e. All are welcome to the FEAT meeting: next Thursday in D4, 2:45pm, where the meeting agenda includes discussing barriers to parent involvement.
  - f. Read Alouds have begun every Tuesday in the library from 7:40-7:55am where family members are invited to read or tell a story to students in their native language or English; questions or if interested contact Ms Barragan at [DaBarragan@seattleschools.org](mailto:DaBarragan@seattleschools.org).
  - g. Parent interested in starting Zumba class at Maple; evenings; using ½ of gym; administration approves; need building permit collecting money, advertising class; Ms Barragan will let parent Carmen know PTSA supports idea.
8. Miscellaneous
- a. Race and Equity Team (RET) and Building and Leadership Team (BTL) to be added to regular meeting agenda.
  - b. Race and Equity Parent Group, renamed FREE (Family Racial Equity Engagement) Pam Chin presenting information for parent Kathlyn Paananen kathlynk@gmail.com.

- i. FREE meets 1<sup>st</sup> Friday of every month after drop off in the office conference room; 5-7 parents attending so far; example of group activity is reading The Last Stop on Market and group discussion. Please contact Kathlyn with questions or interest: [kathlynk@gmail.com](mailto:kathlynk@gmail.com)
  - ii. RET staff meeting on 1<sup>st</sup> Tuesday of the month and parents are invited.
    - 1. Upcoming activity: Display case in January for Black History Month and in February for Martin Luther King Jr. ; parents encouraged to design a display, if interested contact Ms Lippitt at [ablippitt@seattleschools.org](mailto:ablippitt@seattleschools.org).
    - 2. Also, compiling a book list for families of the racially appropriate texts the first grade team is facilitating.
- c. January PTSA meeting
- i. Change in format to work groups with point people as follows:
    - 1. Maple Gear – Pam Chin
    - 2. Dance a Thon – looking for a lead – advertise for meeting
    - 3. Staff Appreciation Week (SAW) - looking for a lead – advertise for meeting
    - 4. Food Fundraiser – organized by PTSA intern, Yichen Yao, where families can pre-order food for pick-up, possibly lining this up with Dance a Thon – Sarah Igawa
    - 5. MASE – Bill Eisele
    - 6. School Supplies? – Bao Ng will let PTSA know if this needs work group.
    - 7. Maple Grows? – Nikki Beall to contact Stephen Doolley if he'd like to have this as a work group
  - ii. Schedule for January meeting: Business meeting with the Board at 6pm; then general meeting begins at 6:30pm with brief overview of the work groups, followed by the breakout groups for the remainder.
  - iii. Pam Chin working on the flier; potluck bring something to share.

- d. Maple gear orders and fulfillment plan– about 85 families, 122 total orders.
  - i. Inventory arriving Wednesday or Thursday.
  - ii. Goal is to fulfill orders prior to winter break.
  - iii. Jenn Gosma will organize this effort.
- e. PTSA intern update – Boa Ng
  - i. Yichen is in class Tuesday and Thursday.
  - ii. Available Monday, Wednesday and Friday for about 15 hours per week.
  - iii. Plans to be in the office on Wednesdays.
  - iv. Available to check in students for MASE’s Friday coding class.
- f. Advanced Learning Task Force is looking for volunteers; Ms. Kunce, D2 classroom teacher, is encouraging someone from the Maple community to apply. Ms. Kunce to visit PTSA and share about the taskforce, most likely in February.
  - i. Please see invite letter from the district below:

*Dear families and partners,*

*The Seattle Public Schools Advanced Learning Department is establishing a Highly Capable & Racial Equity Services Advisory (HC/RESA) committee. You are invited to apply.*

*The HC/RESA will be tasked with supporting the development and implementation of recommended procedures and practices put forward by the Advanced Learning Task Force, which will present final recommendations to the Superintendent after their last meeting on December 10.*

*The Advisory Committee will be asked to review, provide input, and give recommendations to the Superintendent on the structures and resources designed to meet the needs of students who require advanced support, develop new models for identification and services, and provide ongoing advising to the Advanced Learning Department.*

*The advisory committee will include up to 26 members and membership shall represent the district’s diverse communities. The advisory committee will run for three years and initial terms are two years for members. Meetings are expected to take place every four to six weeks beginning February 4, 2020.*

*To learn more, please visit the [Highly Capable and Racial Equity Services Advisory webpage](#). You can apply on the [HC/RESA application webpage](#).*

***Applications are due by noon on Wednesday, January 8, 2020. Applicants will be notified by email or by phone by January 17, 2020.***

*Thank you for your consideration and support of Seattle Public Schools. If you have questions, please email Deenie Berry, Supervisor Highly Capable Services and Advanced Learning Program, at [cvberry@seattleschools.org](mailto:cvberry@seattleschools.org).*

- g. LGBTQ+ Photo Project looking for students and their families to participate.
  - i. Summary of the project: Coffee table book being created by Seattle Schools' Health Education Office and a local photographer showcasing the strength, resilience, and unapologetic pride of our amazing LGBTQ+ young people. The photo book and exhibit will be used as educational tools for staff training, classroom education, community engagement, parent education, and to celebrate our students' individual journeys today and will also act as a touchstone for future generations.
  - ii. For more information please contact Lisa Love at 252-0982 or [llove@seattleschools.org](mailto:llove@seattleschools.org)
  
- h. [Maple Wood Playfield Renovations Community Meetings](#); next meeting this Thursday at Maple Elementary Gym.
  - i. Ms. Ventura, F3 classroom teacher, reports Maple students from F3 and D2 are involved in this process, meeting as science/engineering buddies with the City of Seattle planners to discuss what their wishes are for the park. Fifth graders in F3 designed a survey for 3-5 graders to fill out: [tinyurl.com/MWpark](http://tinyurl.com/MWpark)

Meeting end time: 7:45pm.

Meeting Minutes prepared by Nikki Beall, secretary. Approved electronically 12/11/19.

Next PTSA meeting is January 14, at 6:30pm in the staff lounge.