
Maple PTSA Meeting

April 7, 2020

Attendance: Joy Raymond, Sarah Igawa, Gina Englund, Agnes Gomez, Tiffany Koyama, Nikki Beall, Jen Seminara, Emily King, Daisy Barragan, Linda Nakagawa, Pam Chin, Bao Ng, Christy Bowman-White, Summer Gallagher.

Business meeting start time: 6:35pm via ZOOM.

Principal update – Christy Bowman-White

- Family Engagement Action Team – Daisy Barragan
 - Still meeting, next meeting after Spring Break; only 100 families responded to recent survey so hoping to have a larger response to direct methods and timeline to continue the “listening sessions”
- Communications with families
 - Kylie Henderson, ELL staff, has created a Remind App for Somali, Vietnamese, and Tagalog since WeChat and WhatsApp for Chinese and Spanish-speaking families has been so successful; in process of enrolling families to Remind.
 - Bianca Del Rosario, ELL staff, adding many people to WhatsApp at this time.
 - Mr. Lo and Abby Lin, ELL staff, frequently posting and responding on WeChat; Mr. Lo created a guide for families on WeChat to navigate COVID.
- Book Fair – Linda Nakagawa, librarian
 - Does Maple want to have online book fair?
 - Order on scholastic website; 25% of every dollar spent back to Maple library; others can buy books (grandparents to gift); free shipping over \$25; 14-day book fair before June; PTSA needed to support with social media/publicity; discussion and vote tabled for end of meeting.
- Spring Break - Teachers are encouraged to take a break next week.
- Laptop access for online learning- Amazon announced large gift for laptops to students in need; timeline is unknown on securing these for Maple students.

Staff Appreciation Week (SAW) – Joy Raymond

- Ideas for support – email gift cards; thank you notes to teachers from students; video of students; each week on Sunday morning Principal Bowman-White sends staff communications and families could contribute to that; shared google drive could be created, etc.
- Normal budget for SAW is \$2000; PTSA usually asks for donations from families which is cancelled.
- Group in favor of posting shout outs with email addresses of those staff for families; suggestions for families just given at the beginning of the week.
- Joy Raymond to contact Young Chang-Miller if still interested in SAW committee and will reach out to other PTSA members for further planning.

Treasurer Report – Tiffany Koyama and Jen Seminara

- Budget for the remainder of the year \$19,000 which can be reallocated as needs arise. Discussion.
- Reallocation tabled pending the needs of families identified by Maple’s survey.
 - An excerpt from Principal Bowman-Whites’ April 6 communication with the survey link:

Family Survey: So far, 108 Maple families have taken our COVID-19 Closure survey to help us to identify family needs and coordinate support. Thank you! If you haven’t already, please do:
<https://forms.office.com/Pages/ResponsePage.aspx?id=WNE1HRgMkiHg1Hqb23SJ763kpbGOzZGr3hAE5m4ScBU MERKMTgxTEtLNENYUIRBRFRHRIdTOUIDMi4u>

Nomination Committee/Officer succession – Sarah Igawa

- Committee: Sarah Igawa, Nikki Beall, Young Chang-Miller
- Open positions/Roles: President, Vice President, Membership (committee), Building Leadership Team, Secretary, Events, Fundraising, Volunteer Coordinator, Web/social media
- Any interest in the room? Summer Gallagher open to what’s needed (secretary); Gina Englund for fundraising/events; Joy Raymond for events; Agnes Gomez for membership;
- Committee recruitment and recommendations next meeting; plans to vote in members in June.

Maple Pantry update – Bao Ng

- An effort by Family Racial Equity Engagement (FREE) members.
- Food donations in bins by front office; heavily utilized and replenished by community.
- Families are writing needs on a list and requesting school supplies.
- Idea: put together school supply bundles and distribute during lunch hour.
- Ask: PTSA to support; Approved with \$300.

Miscellaneous

- Tabled for now - reallocating afterschool program money for Maple needs.
- Publicizing if families want to donate to support families directly at PTSA [website](#)
- Per Principal Bowman-White - Alliance for Education Fund is down to \$5000; large order for Safeway gift cards now; funneling everything through the front office; Robin Lee is working through immediate needs now and the second tier is not addressed yet; in collaboration with Race and Equity Team and FREE.
- Consideration for board vote
 - Maples Care Fundraiser proposed by parent:
 - *Usually in the spring, Maple PTSA holds one of its biggest fundraisers of the year - the Maple Walkathon. This year, in light of all the hardship created by the spread of COVID-19, Maple Elementary PTSA is asking families to donate to a special fundraiser called "Maple Cares." All proceeds from the fundraiser will be made available to families in the Maple community who need support buying groceries or paying bills. Families in need of support should send a request now to mapleptsa@gmail.com (all requests will be kept confidential by the PTSA). We will aim to support as many families as possible. We ask that*

all of our families who can donate make a generous gift to support other families. Our goal is to raise \$12,000 in the month of May to help those who need help. We can ask Maple families to post fun dance videos on May 1, to promote the launch of the fundraiser. Families can include a donor link to our fundraiser with their video.

- Fundraiser tabled after discussion.
- PTSA intern update – Bao Ng
 - Putting together of handbook for Maple.
 - Working with Principal Bowman-White and using templates from other schools as a guide.
- Book Fair vote – Approved.
 - Plan: PTSA members purchase \$1000 worth of book fair books to donate to the Maple Pantry, for each grade level.
 - Raymond will email Linda Nakagawa.

End time 8:10pm.

Minutes prepared by Nikki Beall. Amended 4/9/20. Electronically approved 4/9/20.